

## Reading test tips:

- Be aware of titles, headings and other special features like italics, underlining, capital letters, facts, graphs, tables and figures.
- Make sure that you understand the question and follow all instructions carefully.
- Don't spend too long on one question or passage, keep an eye on the time you have left.
- If you don't know the answer to a question, don't spend too long on it.
- Stay calm if the subject of the text is unfamiliar to you, all relevant answers can be found within the text.
- Take the words you use from the Reading text, don't change the format or order of the words in the text.
- Don't worry if you come across a word you don't understand, you might not need to use it.
- Make sure you check your spelling carefully.
- Pay attention to your use of plural and singular words, check that they are correct.
- In 'completion' style questions, make sure you focus carefully on what you are asked to do.
- If a question asks you to complete the phrase 'in the \_\_\_' and the correct answer is 'evening', just use

'evening' for your answer; using 'in the evening' would be incorrect.

- Be aware of the word limit. If you are asked to complete a sentence with no more than two words, and the correct answer is "silk shirt" for example, saying "a shirt made of silk" would be incorrect.
- Try to answer all questions; if an answer is incorrect, there will not be a penalty, so give it a go.
- Be sure to check all of your answers carefully before the test ends.